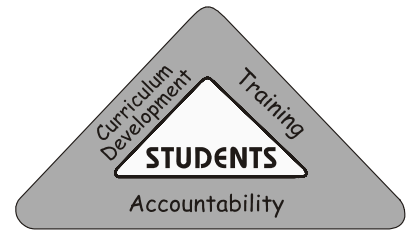

CURRICULUM AND INSTRUCTION LEADERS COUNCIL (CILC)

MEETING MINUTES

El Dorado County Office of Education

Conference Room C

Wednesday, March 11, 2009 - 12:00 to 2:00 p.m.



Those Present:

Drew Woodall, Black Oak Mine
Gigi Marchini, Buckeye Union
Cathy Bean, El Dorado COE
Angie Lind, El Dorado COE
Kate Doyle, El Dorado COE
Mel Silva, El Dorado COE
Chris Hoffman, El Dorado Union
Sylvia Shannon, Gold Oak Union
Joe Murchison, Gold Trail Union

Sue O'Connor, Lake Tahoe Unified
Jean Pinotti, Latrobe
Bonnie McNealy, Mother Lode Union
Natalie Miller, Placerville Union
Susan Spencer, Pollock Pines
David Swart, Rescue Union

Recording Secretary: Carrie Pearson

<p>Welcomes and Introductions - Lunch is Served!</p>	<p>Cathy welcomed the CILC members and thanked them for making the time to participate in the CILC meetings on a regular basis. The group shared updates regarding their districts. Chris shared that EDUHSD will be holding summer school this year.</p>
<p>Group Discussion: Debrief from March 9th Middle School/High School Articulation Day</p> <ul style="list-style-type: none">• How did it go?• What were the findings?• Learnings?• Take-aways?• Any follow-up needed?	<p>Cathy thanked the group for participating in Middle School/High School Articulation Day and asked that they share their thoughts on the discussions. David attended the ELA articulation at Oak Ridge High School where the teachers broke into small groups to discuss common terminology and the writing process. The group held several very engaging conversations. Joe attended the ELA articulation at El Dorado High School and found it to be well run and the teachers enjoyed attending. They discussed <i>Step Up To Writing</i> and the positive outcomes from that program. Jean had the Latrobe 7th grade math teacher attend the articulation meeting at Ponderosa and Cheryl attended the special education articulation at Oakridge; Cheryl commented that there weren't many middle school teachers at the special education meeting. The math teachers sent out an agenda and were well prepped. Chris attended both the Ponderosa and Oak Ridge groups which had good participation. The facilitators stayed on topic and there was good interaction. The high school teachers provided data</p>

on students in their classrooms. Bonnie attended the Union Mine ELA articulation and found that the teachers had an agenda and were very well prepared. They shared information on what is expected; there is parent misconception regarding AP English and the group suggested that Union Mine develop a form to tell what the school needs from students to make placement in 9th grade honors English. Sylvia shared that on minimum days Pleasant Valley gets out at 1:10pm, so they were late in arriving. At the language arts articulation, they would have liked other middle schools to attend. The teachers asked if the high school could work with the middle school on what criteria is used to place students and it would be nice to know how the students did at end of 9th grade. Natalie attended a good math articulation meeting. Gigi attended the Ponderosa math articulation meeting that included the Montessori school. The teachers brought and reviewed textbooks, examined the new algebra foundations course, Ponderosa shared their skill tests, the high school teachers shared placement information, and they had good conversation about what everyone is doing. It was a very positive meeting. Pleasant Grove and Camerado would like to meet in January prior to making placements next year. Gigi feels that we need to continue our conversations regarding Algebra I. Cathy attended the music teacher's articulation. The teachers utilized their time for professional development, including a training on body percussion. They also discussed expectations for students when they move from one setting to another. Over the past year, the music teachers have been going to other schools, bring students to each other's band concerts. They were excited to attend and would like middle school and high school to come together in January for the registration process. Jeannine could not attend CILC but did want to share that she attended the math articulation meeting at Union Mine. There was excellent conversation and dialogue and there was ongoing discussion on 9th grade placement based on teacher recommendations. They will be looking at 9th grade math grades to determine if 8th grade recommendations were sound. One eye opening moment was that the 8th grade math teachers were not aware that the "4x4 program" requires that students taking Algebra I or Geometry during the Spring term have a real crunch to cover standards before testing. The math

teachers would like the opportunity to meet annually. They expressed a BIG THANK YOU TO KATE for organizing the day. Cheryl Weidert, the MS facilitator at the Special Ed meeting, will share information at SELPA and discuss how to encourage MS participation in the future.

Cathy reminded the group that, a couple of years ago, we had discussed that these articulation meetings would be held on an every other year basis. So we will not be planning another countywide articulation until 2010-11. However, some teachers would like to meet at registration time in January (specifically math and music).

Reports, Discussion and Action Items

Kate Doyle

Algebra I End of Course Test

Kate shared that the Algebra I End Of Course Test revision process is almost over. The final draft has gone out for another review and is due March 19th. Final distribution is scheduled for the week of March 23rd. The exam will be built in Data Director and will have information to create an answer sheet for Edusoft. At least one person from most sites plans to review the test. The group will look at an item analysis next fall. Kate commented that participants were very serious about the process and provided a great deal of input.

Categorical Flexibility

Kate provided a chart of proposed Categorical Programs Flexibility created by School Services of California. The programs identified as Tier II will be cut 15% this year and an additional 4½% next year and there will be no flexibility; the programs identified in Tier III will experience the same level of cuts but will have flexibility over the next 5 years. The balances from the 2007-08 Instructional Materials funding will be treated differently than ending balances of 2008-09. Districts cannot sweep their 2007-08 ending balance into the general fund; it is still restricted to IMFRP. However, 2008-09 funding is available for flexibility. Kate reminded the group that before, IMFRP had 24 months to get books out to students. The timeline is only suspended until July 2010 so districts have an additional year to purchase math textbooks. At this point, districts will also need to have the language arts textbooks in place for fall 2010. Districts should

allocate enough money to have ELA and math books in the student hands for fall 2010. Waivers through the State Board of Education would allow for an extension beyond the current timeline. A waiver can only be obtained for one year at a time. Kate reminded the group that a district's API score is important to SBE when considering a district waiver; it is difficult to obtain a waiver without a record of student success.

Kate recommends that districts not disband their school site councils as they help meet some requirements for EIA, Title I and Title II monies. They will also be helpful for getting support for those programs that are most effective. Single school plans need to address all funds directed to the site.

ELA Middle School Selection Process Update

Angie shared that all members of the middle school ELA textbook review team like two programs, McDougal/Littell and Holt, so they have to examine each program carefully to make a selection. They will finish in a couple of weeks. Angie expressed that the teachers have been working hard to provide a recommendation. Both publishers have an e book for teachers and students and web based feedback for essays. The group will meet again on March 24th. Gigi suggested the e-book be the focus of back to school night so that parents know what is available.

Assessment - Mel Silva

SARC Update

Mel shared that we are 88% completed with the SARCs being posted to the web and he thanked the group for all of their work to meet the new earlier deadlines.

CMA/CST – ELA Accommodations

Mel explained that the California Modified Assessment (CMA) was developed so that special education students could access the test without further modifications. Prior to a student taking the CMA they must go through the IEP process. Mel provided a chart outlining the administration procedures for Read-Aloud or Audio CD accommodations for ELA. If a student takes the CMA and they really need to have the passage for the multiple-choice test read to them, then they should instead take the CST because this modification is allowed on the CST and not on the CMA. Mel shared a new comprehensive matrix of testing variations, accommodations, and modifications for administration of California Statewide Assessments, where testing variations and modifications are

	broken out by test.
BTSA Update	Angie shared that the BTSA teachers are finishing up their program. The Colloquium is coming up May 6 and will be held at the Best Western on Missouri Flat Road in Placerville. Cathy shared that the cluster leaders developed a summary and due to BTSA efforts, we only loose 17% of our new teachers rather than 50% loss prior to the BTSA program. BTSA is a very positive program and even though it is in Tier 3 and there will be cuts, we do plan to continue with BTSA for 2009-2010.
Old Business Items	
Pre-Kindergarten/Kindergarten Articulation Meetings, April 16 & 23	<p>Cathy shared that the Spring PreK/Kindergarten Articulation meeting, "Partnerships for Ensuring Success" is scheduled for April 16th at EDCOE in Conference Room B-2 from 12:30-3:00 or 3:30-6:00 for all Kindergarten teachers. District staff should plan to attend the same session as their preschool teammates. Principals are also welcome to attend. The SLT articulation meeting will be held on April 23 from 12:30-3:00 at the district office. Emi Johnson will focus on effective strategies for students as they transition into kindergarten.</p> <p>Cathy also notified the group that there will there be transition plan opportunities for 2009-2010. There may be changes in the process as we continue to work to simplify the process.</p>
Distinguished School Visits	Cathy shared that she, Kate, Angie, and Christina had pleasure of visiting distinguished school nominees; Union Mine, Markham, and Mountain Creek.
New Business Items	
2009-2010 CILC Dates	Cathy asked the group to please check their calendars for conflict with the proposed 2009-2010 CILC meeting schedule.
Handouts	<p>Cathy walked through the handouts and the materials posted on the web site. All handouts are posted on the EDCOE website at :</p> <p>http://www.edcoe.k12.ca.us/currinstacct/cilcdates.html</p>

Next Meeting Wednesday, April 15th (3rd Wed!) 12:00-2:00pm