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# CURRICULUM AND INSTRUCTION LEADERS COUNCIL (CILC)

## MEETING MINUTES

El Dorado County Office of Education

Conference Room P-1

Wednesday, October 14, 2009 - 12:00 to 2:00 p.m.



### Those Present:

Drew Woodall, Black Oak Mine  
Gigi Marchini, Buckeye Union  
Janice Sargeant, Camino Union  
Cathy Bean, El Dorado COE  
Kate Doyle, El Dorado COE  
Mel Silva, El Dorado COE  
David Publicover, El Dorado COE  
Cara Prentiss, El Dorado COE  
Carol McGinnity, EDUHSD

Sylvia Shannon, Gold Oak Union  
Joe Murchison, Gold Trail Union  
Sue O'Connor, Lake Tahoe Unified  
Judy Bryant, Mother Lode Union  
Natalie Miller, Placerville  
Nancy Lynch, Placerville  
Rich Callaghan, Sierra School Principal  
Recording Secretary: Carrie Pearson

<p><b>Welcomes and Introductions -</b> Lunch is Served!</p>	<p>Cathy welcomed the group and the group shared activities in their districts. Natalie shared that they have been selected as a Blue Ribbon School. David shared that the State ACSA Mentoring program is looking for mentors to work with new administrators. There will be a Regional mentor training on Nov 20<sup>th</sup> at Rescue school.</p>
<p><b>Group Discussion:</b></p>	
<p><b>Successful Intervention with ALEKS Math</b></p>	<p>Louise Iverson, who teaches 8<sup>th</sup> grade algebra at Gold Trail School, shared a presentation on the <i>Fundamentals of High School Math using ALEKS Math</i>. This online program assesses the level of the students through deep layers of questions and keeps delving into their levels and determines their next steps. The “explain” feature offers very helpful short descriptions. This program is particularly successful for the 8<sup>th</sup> graders in General Math. However it can also accommodate students working on more advanced topics in areas such as Geometry. Gold Trail bought 30 9-month subscriptions @ \$30/each. The program also has an individualized homework packet that can be printed out for take home work. A demonstration of the software package can be found at <a href="http://www.aleks.com">www.aleks.com</a> Free trails are available and teachers can contact Louise to arrange a classroom visit.</p>

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## Reports, Discussion and Action Items

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### Kate Doyle

Title III  
Accountability  
Report and  
Improvement Plan

Kate shared the 2008-09 Title III Accountability Report which reports English Learner accountabilities in 3 areas; AMAO 1 - the percent of students making annual progress in learning English, AMAO 2 – percent of students attaining English proficiency on CELDT; and AMAO 3 – adequate yearly progress for English learner subgroup at the Consortia level. All the districts in our county except LTUSD are in a consortium for Title III-LEP funding. As a consortium, we did not make target 3. We did meet the target in Math, but fell short of the target in language arts. Consequently, all districts must send a letter to the parents of the EL students stating that we did not meet the target. This letter must be sent by October 15<sup>th</sup> and is available in English and Spanish. Since this is our second year of not meeting target 3, we also must develop an improvement plan and focus on what we can do to improve instruction for EL students. Kate will be gathering information from categorical program managers and EL network members. She will ask CILC members for feedback as part of the plan development process.

ELA Adoptions –  
ELD Programs

Kate provided a reminder of ELD resources from the 2003 adoption. The price list is no longer on the website, but Kate will email pricing information from publishers. Please let Kate know if you plan to adopt new ELA materials for 2010-11.

Algebra and  
General Math CST  
Results

Kate shared two year comparative results on Algebra and General Math CST tests broken out by school and showing the % of student body that took each test and what % scored proficient or advanced. The numbers show an increase in the % of eighth graders taking Algebra 1 and also an increase in the % of eighth graders scoring proficient or advanced. They also indicate we need to be looking at better ways to serve our General Math group.

Data Director

Kate reminded the group that we have a negotiated consortium price for Data Director and EduSoft that is offered through our county service contracts and billed to districts by EDCOE.

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### Assessment - Mel Silva

CMA's

Mel shared information on the CMA STAR grade expansion including ELA

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	<p>grades 3-9, Math grades 3-7, Algebra I grades 7-11, Science grades 5-8 and Life Science grade 10. CMA assesses students with IEPs that meet the CDE guidelines. Cut scores have been established and performance levels will be approved by the State Board in November. Following the State Board approval, they will be incorporated into the updated AYP. The same process will be followed with the CMA tests that are added this year at the middle and high school level. The CMA and CST writing tests at 4<sup>th</sup> grade have been discontinued (along with the regular 4<sup>th</sup> grade writing test) for 2010 due to budgetary issues. The 7<sup>th</sup> grade CMA and CST writing tests will continue.</p>
<p>Longitudinal API Data</p>	<p>Mel walked the group through the longitudinal summary data for API. In El Dorado County, 89% of the schools met growth targets; 93% made their school wide target; and 80% of our schools scored at 800 or above compared with 42% statewide. Cathy reminded the group that these fantastic numbers are a result of all of the great work of the folks in this group as well as similar groups at each of the school/districts.</p>
<p>Single School Plan Data Retrieval Report</p>	<p>Mel shared a sample of the Testing Department Data Retrieval Report that schools can use to develop their Single School Plan.</p> <p>Cathy shared that Mel has chosen to retire after 38 years with EDCOE. Be thinking through the critical components that districts have come to rely on with regard to accountability and ways in which we can continue to provide for those services. Contact Mel or Cathy if you have any suggestions or questions.</p>
<p>BTSA Update</p>	<p>There are currently 35 new teachers participating in BTSA this year. Angie shared the MOUs for district agreement for BTSA participation in 2009-2010. CILC in its capacity as the advisory group for BTSA acknowledged the change in MOU language regarding budget. There is no longer the requirement for districts to provide the \$2000 for matching the grant or to use some of the dollars for additional professional development for new teachers, but it is up to the district. The BTSA participants still need 9 hours of professional development outside of BTSA. Teachers should check with their districts for available professional development funding. Angie asked that districts return their MOU by Nov 1 with original signature to the BTSA office.</p>
<p>New Business Items</p>	

Bullying Program	Cathy shared that she met with Helene Vorce-Tish on anti-bullying programs with parents. If you are interested in having Helene come to your schools, email Cathy.
Safe School Symposium	<p>Cathy shared that we were asked to have a conversation on whether or not there is an interest in having EDCOE host a Safe School Symposium. Overall, the group felt that it would be good to review our safety plans and fine tune our emergency procedures;</p> <p>The group shared that now that cyber-bullying is a suspendable offence, districts are looking for resources for staff on how to interpret the law. Please let Cathy know if you have any additional thoughts.</p>
Poetry Out Loud	Cathy shared that information on <i>Poetry Out Loud</i> is available on the website.
Cal Pads Discussion	<p>Cathy shared that Dianne Lacombe is serving as our EDCOE CalPADs administrator. Email Cathy with any frustrations that have come up and she will connect with Dianne for answers and then distribute them back to the group.</p> <p>We will bring this topic back next month.</p>
<b>Old Business Items</b>	
Pre K/K Transition Plans	<p>Cathy shared that First 5 El Dorado will continue funding the School Readiness Pre K/K Transition Plan project for the 2009-10 school year. The plans will continue to be written as district plans with \$2500 allocated per elementary school site. However, the stipend amount for the lead kindergarten teacher and lead early child care educator will be reduced to \$500 per lead per school site.</p> <p>The Fall Articulation Day is scheduled for October 29<sup>th</sup> and the topic is “The OT Friendly Classroom”.</p>
SB 70, Mini Grants	<p>As part of this new effort, funds have been set aside to be awarded in the form of mini grants to support special Career Technical Education awareness and exploration projects. El Dorado County teachers and counselors from middle schools and high schools are eligible to apply. The reviewing committee strongly encourages the development of partnerships and linkages across disciplines and grade levels in developing your proposals. Once project has been approved and funds have been transferred there is no financial reporting requirement. The mini grant applications are due to Misty DiVittorio at <a href="mailto:diVittM@fkc.losrios.edu">diVittM@fkc.losrios.edu</a> by November 20, 2009 at 3:00pm.</p>
Career Expo	A second strand of this additional SB70 grant funding will allow for the creation

	<p>of 2 middle schools Career Fairs. The first will be held on November 5<sup>th</sup> and the second will be held in February. Funding from the grant will provide transportation to Fairgrounds during the school day and schools/districts will be reimbursed for their transportation cost.</p>
The Big Read	<p>The EDC Library, El Dorado Arts Council, and EDCOE put forth a grant for The Big Read. The book will be <i>The Call of the Wild</i> and there will be multiple activities offered for this event. Also Michael Oakes will be providing story telling at the library and is also available for school visits. For more information visit their website: <a href="http://www.liveoakes.com">www.liveoakes.com</a></p>
Handouts	<p>Cathy walked through the handouts and the materials posted on the web site. All handouts are posted on the EDCOE website at : <a href="http://www.edcoe.k12.ca.us/currinstacct/cilcdates.html">http://www.edcoe.k12.ca.us/currinstacct/cilcdates.html</a></p>

**Next Meeting Wednesday, November 18, 2009 12:00-2:00pm**